

## Guidelines for Completing the Application for General Registration:

### Transferring within Canada

---

#### BASIC INSTRUCTIONS

Please type or print neatly. All sections of this form must be completed. Send all necessary documentation to the College of Dietitians of Prince Edward Island (CDPEI). Allow 6-8 weeks for processing your application. All applications are reviewed by the Registrar or Deputy Registrar who may refer applications to the Registration Committee for further review. Depending on your qualifications, additional information and documentation about education and/or practical experience may be required.

You will be contacted by CDPEI if there is a delay/problem in the processing of your application. A completed registration form along with the required documentation and fee must be submitted before the application is reviewed.

#### Transferring within Canada

In Canada, the Canadian Free Trade Agreement includes provisions to ensure that regulated professionals can easily move from one province to another without having to undergo further assessment of their education and training (Ontario). Any applicant who is currently registered in good standing with another Canadian Dietetic Regulator is eligible to apply for registration on the equivalent register with the College of Dietitians of PEI.

Do not resign from the dietetic regulatory body where you are currently licensed until you have received notification from College of Dietitians of Prince Edward Island that you are registered.

To be eligible for registration through labour mobility without further assessment, the applicant must be currently registered in good standing in an active practice category with a provincial dietetic regulator, be of good character, have registration without conditions, restrictions or limitations.

If you are a dietitian who is currently registered in another Canadian province and want to become registered submit the following documents and fees to CDPEI:

- Completed application, signed, and dated and mailed (electronic submissions will not be accepted)
- Verification of Registration Form sent directly from current jurisdiction to CDPEI (more information Section C)
- Where the name(s) of the applicant are different on certificates and other documents, or names are changed legally, official documentation of name change (copy of original document or notarized copy) must be provided
- Criminal Record Check including vulnerable sector screening
- Submission of fees (application fee & annual registration fee)- [see website for fees](#)



### Payment of Fees

Application fee & annual registration fee as [per fees listed on website](#) payable by:

- cheque or money order to College of Dietitians of Prince Edward Island
- e-transfer, send e-transfer to [peidrbtreasurer@gmail.com](mailto:peidrbtreasurer@gmail.com) with password Nutrition

**Should an application be denied, the application fee is not refundable.**

### Submission of application

Mail form, supporting documentation, and payment in full to:

College of Dietitians of PEI  
PO Box 362  
Charlottetown, PE  
C1A7K7

Questions or concerns regarding your application may be directed to the registrar by email at [registrar@peidietitians.ca](mailto:registrar@peidietitians.ca)